

**MINUTES OF MEETING
EVERGREEN
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Evergreen Community Development District will hold a Public Hearing and Regular Meeting on August 2, 2024 at 11:00 a.m., at the Country Inn & Suites, Bradenton/Lakewood Ranch, 5610 Manor Hill Lane, Bradenton, Florida 34203.

Present:

Christine Sifonte
Greg Mundell
Peter Eduardo

Chair
Assistant Secretary
Assistant Secretary

Also present:

Daniel Rom (via telephone)
Kristen Thomas
Tucker Mackie (via telephone)

District Manager
Wrathell, Hunt and Associates, LLC
District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Thomas called the meeting to order at 11:26 a.m. Ms. Thomas noted that the Oath of Office was administered to Mr. Peter Eduardo before the meeting.

Supervisors Sifonte, Mundell and Eduardo were present. Supervisor Lutz was not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Peter Eduardo (Seat 2); Term Expires November 2024 (the following will also be provided in a separate package)

This item was addressed during the First Order of Business.

A. Required Ethics Training and Disclosure Filing

- **Sample Form 1 2023/Instructions**

- B. **Membership, Obligations and Responsibilities**
- C. **Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- D. **Form 8B: Memorandum of Voting Conflict for County, Municipal and other Local Public Officers**

FOURTH ORDER OF BUSINESS

Consider Appointment to Fill Unexpired Term of Seat 3; Term Expires November 2026

Ms. Sifonte nominated Mr. Cody Alan Martinez.

No other nominations were made.

On MOTION by Mr. Mundell and seconded by Ms. Sifonte, with all in favor, the appointment of Mr. Cody Alan Martinez to Seat 3, was approved.

- **Administration of Oath of Office to Appointed Supervisor**

The Oath of Office will be administered to Mr. Martinez at or before the next meeting.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2024-05, Electing and Removing Officers of the District and Providing for an Effective Date

Ms. Thomas presented Resolution 2024-05. Mr. Mundell nominated the following:

Chair	Christine Sifonte
Vice Chair	Hal Lutz
Assistant Secretary	Greg Mundell
Assistant Secretary	Peter Eduardo

No other nominations were made.

The following prior appointments by the Board remain unaffected by this Resolution:

Secretary	Craig Wrathell
Assistant Secretary	Daniel Rom
Assistant Secretary	Kristen Thomas
Treasurer	Craig Wrathell
Assistant Treasurer	Jeff Pinder

On MOTION by Ms. Sifonte and seconded by Mr. Mundell, with all in favor, Resolution 2024-05, Electing, as nominated, and Removing Officers of the District and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS**Public Hearing on Adoption of Fiscal Year 2024/2025 Budget**

- A. Proof/Affidavit of Publication**
- B. Consideration of Resolution 2024-06, Relating to the Annual Appropriations and Adopting the Budget(s) for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date**

Ms. Thomas presented Resolution 2024-06 She reviewed the proposed Fiscal Year 2025 budget. She discussed the need add a “Supervisors” line item since the Board Members chose to receive the allowable compensation.

The following change was made to the proposed Fiscal Year 2025 budget:

Page 1: Add “Supervisors” and amount

On MOTION by Mr. Mundell and seconded by Mr. Eduardo, with all in favor, the Public Hearing was opened.

No affected property owners or members of the public spoke.

On MOTION by Mr. Mundell and seconded by Mr. Eduardo, with all in favor, the Public Hearing was closed.

On MOTION by Ms. Sifonte and seconded by Mr. Eduardo, with all in favor, Resolution 2024-06, Relating to the Annual Appropriations and Adopting the Budget(s) for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025, as amended; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

Mr. Rom noted that the addition of the “Supervisors” line item will be budgeted such that the overall assessment amount does not change.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2024-07, Providing for Funding for the FY 2025 Adopted Budget(s); Providing for the Collection and Enforcement of Special Assessments, Including but Not Limited to Penalties and Interest Thereon; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date

Ms. Thomas presented Resolution 2024-07.

On MOTION by Mr. Mundell and seconded by Ms. Sifonte, with all in favor, Resolution 2024-07, Providing for Funding for the FY 2025 Adopted Budget(s); Providing for the Collection and Enforcement of Special Assessments, Including but Not Limited to Penalties and Interest Thereon; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

Consideration of Goals and Objectives Reporting [HB7013 - Special Districts Performance Measures and Standards Reporting]

Ms. Thomas presented the Memorandum explaining the new requirement for special districts to develop goals and objectives annually and develop performance measures and standards to assess the achievement of the goals and objectives. Community Communication and Engagement, Infrastructure and Facilities Maintenance, and Financial Transparency and Accountability will be the key categories to focus on for Fiscal Year 2025. She presented the Performance Measures/Standards & Annual Reporting Form developed for the CDD, which explains how the CDD will meet the goals.

On MOTION by Ms. Sifonte and seconded by Mr. Mundell, with all in favor, the Goals and Objectives and the Performance Measures/Standards & Annual Reporting Form, were approved.

NINTH ORDER OF BUSINESS

Presentation of Audited Financial Report for Fiscal Year Ended September 30, 2023,

**Prepared by Berger, Toombs, Elam, Gaines
& Frank**

Ms. Thomas presented the Audited Financial Report for the Fiscal Year Ended September 30, 2023 and noted the pertinent information. There were no findings, recommendations, deficiencies on internal control or instances of non-compliance; it was a clean audit.

TENTH ORDER OF BUSINESS**Consideration of Resolution 2024-08,
Hereby Accepting the Audited Financial
Statements for the Fiscal Year Ended
September 30, 2023**

Ms. Thomas presented Resolution 2024-08.

On MOTION by Mr. Mundell and seconded by Mr. Eduardo, with all in favor, Resolution 2024-08, Hereby Accepting the Audited Financial Statements for the Fiscal Year Ended September 30, 2023, was adopted.

ELEVENTH ORDER OF BUSINESS**Consent Agenda**

- A. Acceptance of Unaudited Financial Statements as of June 30, 2024**
- B. Approval of May 21, 2024 Regular Meeting Minutes**

On MOTION by Mr. Mundell and seconded by Mr. Eduardo, with all in favor, the Consent Agenda Items, as presented, were accepted and approved, respectively.

TWELFTH ORDER OF BUSINESS**Staff Reports**

- A. District Counsel: Kutak Rock LLP**
- B. District Engineer: ZNS Engineering, L.C.**

There were no District Counsel or District Engineer reports.

- C. District Manager: Wrathell, Hunt and Associates, LLC**
 - NEXT MEETING DATE: September 6, 2024 at 11:00 AM**
 - QUORUM CHECK**

THIRTEENTH ORDER OF BUSINESS**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

FOURTEENTH ORDER OF BUSINESS

Public Comments

No members of the public spoke.

FIFTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Mundell and seconded by Mr. Eduardo, with all in favor, the meeting adjourned at 11:34 a.m.
--

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

EVERGREEN CDD



Secretary/Assistant Secretary

August 2, 2024



Chair/Vice Chair